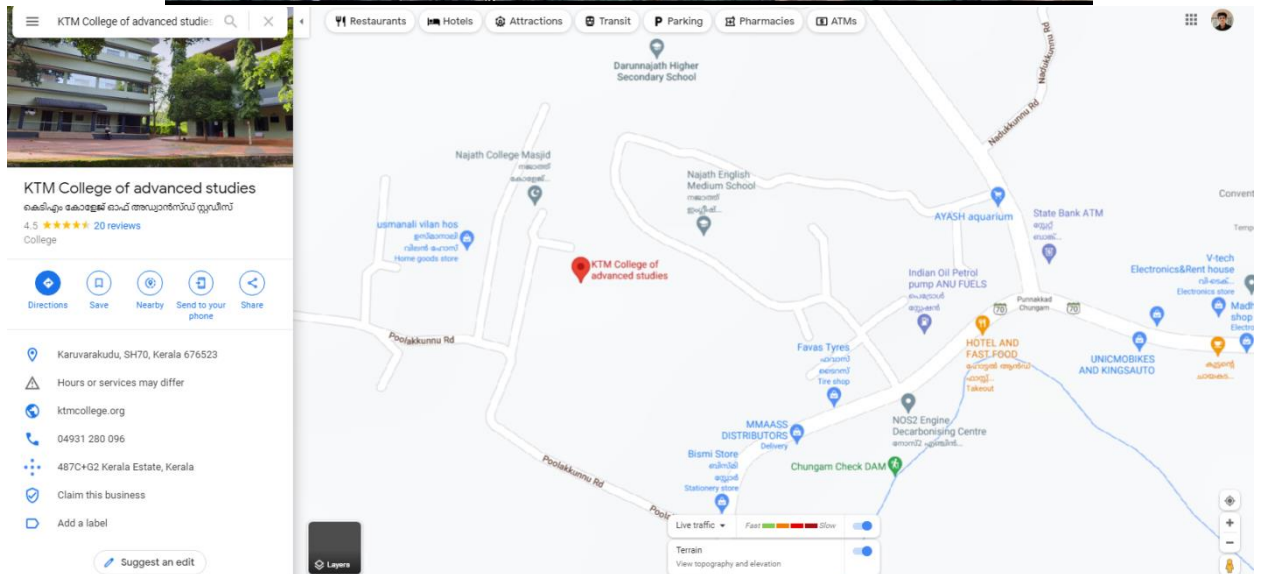
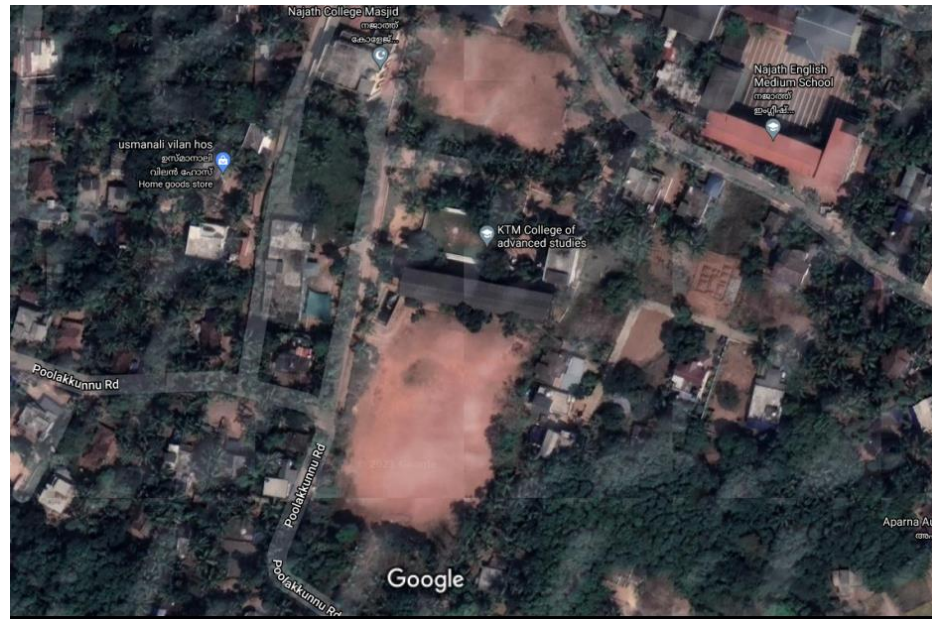


IQAC ANNUAL REPORT

2019-20



The Internal Quality Assurance Cell (IQAC) of KTM College of Advanced studies, Karuvarakkundu has been functioning successfully since its inception with a focus on academic excellence to ensure quality in all operations. It has been an integral part of the college works towards realizing the goals of quality enhancement by developing a system for conscious, consistent and catalytic improvement in different aspects of functioning of the college. The academic year 2019-20 is a milestone year, as the NAAC Accreditation process under the revised framework is going on.

The first meeting of the IQAC for the year 2019-20 decided to do the needful for the preparation of Academic calendar of the College and to submit the necessary suggestions to the Staff Council for the same. It was also decided to visit all the classes and to hear their requirements and suggestions. Also, the distribution of teachers work diaries was done on the same day. IQAC held its regular meeting on every third week of each month.

Activities and contributions of IQAC

- IQAC Collected feedback from students, teachers, Alumnae and employers and the data collected analyzed and took necessary steps for actions to be taken.
- IQAC Conducted an academic audit.
- IQAC spared no effort to conduct professional development programs for teaching and non-teaching staff of the College.
- IQAC creatively interfered to enhance the quality of teaching-learning process by ensuring that the planned activities are carried out in a time-bound manner.

Departmental Seminars

- On 1st and 2nd January 2020 an International Seminar on Arabic Language and Literature-Emerging Trends
- A two National seminar on "Arabic Language; Prospects and Possibilities" was conducted on 20-21.12.2019.
- The Workshop on "Curriculum Dictionary App Development" was organized as to make the students more creative and enrich their creativity on 20th and 21st September 2019.

- The International workshop on "Upskilling Arabic Language Teaching and Research Practices" as two days from 30 to 31 December 2019.
- Five Days Online International Teachers Workshop was organized under the IQAC from 24th September 2020.
- Organized a Webinar on "National Education Policy; Prospects and Challenges" on 21st August 2020.
- Webinar on "E-learning of Arabic Grammar" was another seminar conducted by the department of Arabic on 21.06.2020.
- Under the Auspices of IQAC a Four days workshop on "Tips for ideal academic projects of Arabic for UG and PG students" was conducted virtually where the eminent personalities from the field from Kerala lead the sessions. The program was from 20- to 23rd of July 2020.
- On 18th December, the world Arabic day, a Webinar on "Arabic as a global language" was conducted.
- Department of Commerce conducted One Day National Workshop on "Islamic Banking and Insurance" on 18.02.2020.
- Two Day National Seminar on "Entrepreneurial Opportunities and Challenges in the New Economic Scenario" was held on 12 to 13 of February 2020.
- The Webinar on "Academic experiences for students of non native speakers in Arabic language" was conducted on 4th July 2020.

Skill Enhancement Initiatives

- Career Counselling- Career Development: Scope and Future Prospects in Commerce
- Interview Techniques and skills Dr Muhammed Asam N K
- Career Guidance programme 1/29/2020 Dr. Abdul Raheem
- Scope Of career in Accounting in Association with IPA Institute Mr. Ramkrishna on 02.24.2020
- Scope Of Career option Accounting And Taxation by Accounting Solution Perinthalmanna 26.02.2020
- Career option in Abroad Manoj Mathew 02.10.2020
- Workshop on ' Creative writing in Malayalam' hamza sahib 30.10.2019
- Communicative Arabic for beginners prof abdussalam 20.08.2019
- Formal and informal interactions prof. Abduraheem 02.09.2019
- Cancer awareness program for students on 29.02.2020
- SIP awareness program 20.11.2019 prof. Mujeeburahman

- MS Word and Excel training for final Year students on 20.01.2020

KTM Quality Time:

- KTM Quality time is another programme initiated by IQAC in which the students get the chance to interact with distinguished personalities from different walks of life. The program which was held the academic year listed below:

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Date	Resource person	No. Students attended.
28.09.2019	Adv. M Umer MLA	35
25.10.2019	CP Saidalavi (Journalist)	44
01.07.2019	AP AnilKumar MLA	53

Under the Green Wood Tree:

- As a student's skill enhancement initiative IQAC implemented a new program "Under the Green wood Tree" at the end of every month.

Date	Session	Participants	Resource Person
27/06/2019	Poetry and spirituality	27	Dr. Muhammed Aslam. NK, (Dept. of Arabic)
30/07/2019	The fourth industrial revolution	22	Prof. Ubaidurahiman. (Dept. Of English)
31/08/2019	Ethics in research	23	Dr. Muhammed Aslam. EK
30/09/2019	Privacy and the cyber space	26	Prof. Ubaidurahiman. (Dept. Of English)
31/10/2019	Students and social commitment	27	Prof. Ubaidurahiman, (Dept. Of English)
26/11/2019	Politics on campus	22	Prof. Ubaidurahiman. (Dept. Of English)
31/12/2019	Eco fascism	25	Dr. Rasheed Ahammed. P. (Member, syndicate, Calicut University)

31/01/2020	The growing global power that China is..	22	Prof. Ubaidurahiman. (Dept. Of English)
25/02/2020	The potential socio-political impacts of Corona decease	28	Dr. Rasheed Ahammed. P. (Member, syndicate, Calicut University)

Extension and Outreach Programs

- “Koode” (We are With You)
An IQAC initiative for the girls in consonance with the Union Government’s initiative of Beti Bachao, Beti Padhao.
- Madhuram Malayalam:
Language acquisition program for migrant laborers.
- Pre-Marital Counseling
Counseling for the couples and those who will get married soon educating them to be happy and make happy bonds.
- Shashakthikaran
Educational and Social Enrichment Program for the orphan and destitute students.
- Awareness program for plantation laborers:
- Health Survey
- Psych-up: Program targeting class ten students.

Promotion of Research

- The timely interference and guidance of IQAC in the academic and research matters visible through the gradual improvement of the book publishing and seminar participations of teachers. Dr. Muhammed aslam NK, published three books, Mr. Muhammed Musthafa K published another book as anthology of Arabic prose, Mrs. Saeeda KT presente her paper In National seminar conducted by Kerala university and Muhammed Aslam EK presented in an International Seminar held at Qatar.

Contribution of IQAC to teaching- learning process

- As a result of IQAC’s continuous interference the college maintain zero hour and substitute register. IQAC also conducting programs for advanced and slow learners. Teachers were encouraged to use IT tools in maximum number in the classrooms The IQAC make ensure the selection of Students who deserve different scholarships and awards of the College and also makes it sure that open houses

(class PTA meetings) are convened regularly.

Enhancement of Staff competence

- One Day NAAC Sensitation programme was conducted on 07.06.2019
- An orientation class on E-Learning also organized on 02.08.2019
- To enhance the research a class on preparing E modules on 11.10.2019
- A programme organized on “Social outreach programme- the institution is capable of launching” on 12.12.2019
- One day workshop on “NAAC assessment criterion 5 students support and progression 18.02.2020
- On 11st March 2020 An orientation program was conducted on Koha Library software.
- “D space digital library” orientation class organized on 11.03.2020
- One day Orientation programme on new NAAC framework was held on 16.01.2020
- As a part of NAAC Accreditation process a Brainstorming session on SSR preparation was conducted on 13.03.2020.
- Organized Training for teachers on “online teaching” 18.03.2020
- **Details of teachers attending professional development Programmes**

Name of Teacher	Programme	Date
Saeeda KT	Three-day national online faculty development programme	29.06.2020-01.07.2020
Muhammed Aslam EK	Three day national online faculty development programme	29.06.2020-01.07.2020
Aboobacker PU	Three-day national online faculty development programme	29.06.2020-01.07.2020