YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	KTM College of Advanced Studies, Karuvarakundu
• Name of the Head of the institution	Dr. Muhammed Aslam NK
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04931280096
• Mobile no	9446632570
• Registered e-mail	ktmcollegekvk@gmail.com
• Alternate e-mail	aslamptrklm@gmail.com
• Address	KTM College of Advanced Studies, Punnakkad, Karuvarakundu, Malappuram
• City/Town	Karuvarakundu
• State/UT	Kerala
• Pin Code	676523
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid
• Name of the Affiliating University	University of Calicut
• Name of the IQAC Coordinator	Mr. Ubaidurahiman M
• Phone No.	9496891091
• Alternate phone No.	9747635369
• Mobile	9496891091
• IQAC e-mail address	iqacktmcollege@gmail.com
• Alternate Email address	rasheedpc786@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ktmcollege.org/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ktmcollege.org/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.05	2022	22/03/2022	21/03/2027

6.Date of Establishment of IQAC	18/03/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**20**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

FDP on pedagogy and curriculam delivery

Systematisation of LMS

State, national and international level seminars, workshops and talks

Initiative for new academic programs

Students Initiative Programs- kizil Elma (Historical Exhibition), Okaz-22 (Intercollegiate Language Fest), Tempo- Management Meet etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Obtaining NAAC accreditation with impressive grade	Accredited with A grade
Conduct of Induction and Bridge programs	Bridge and Induction programs were offred by the departments of Arabic and Commerce for the freshers.
Unfolding of oppurtunities on the campus for interaction with native speakers of Arabic	Interactive sessions arranged both online and offline featuring guests from Israel, Palastine, Kuwait, U.A.E, Egypt and Denmark
Diverse community outreach programs	With a view to bringing student community closer to society, programs like Students' Palliative, Madhuram Malayalam (Sweet Malayalam), Koode (initiative of Beti Bachao, Beti Padhao), Shashakthikaran (Educational and Social Enrichment Proagrams for the orphan and destitute students, KTCORP (KTM College Community Outreach Program) etc. were organized.
Skill Enhancement Initiatives	Several programs were conducted related to soft skills, language and communication skill, life skill and ICT skill.
Conduct of seminars and workshops	Seminars and workshops were organised on

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	01/06/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	09/01/2023

15.Multidisciplinary / interdisciplinary

Since the institution aims at the holistic development, employability and the research oppurtunities of the students, multi and inter- disciplinary approch is promoted by the institution. Students are given choice to opt for an elective of their choice at the UG level. The university itself has devised the syllabi of common courses such as English with interdisciplinary approach. Common course for UG program has extracts related to Indian constitution, secularism, human rights, environmental and gender issues. The institution offers Add On and Certificate programs with contents from diverse disciplines, keeping the multidisciplinar approach in view.

16.Academic bank of credits (ABC):

17.Skill development:

The institution has conduted many programs for the skill development of the students. They include programs for the improvement of soft skills, language and communications skills, life skills and ICT skills.

In order to improve the communication skill of the students both in English and Arabic languages, a language lab was set up in the institution with innovative products such as multimedia control, headsets and microphones. DLM is the software used in the language lab. Students are exposed to the native tongue which helps them absorb and internalize the syntactic structure of the languages along with correct pronounciation, intonation and the native rhythm of the langauge. Apart from this a program named "FACE TO FACE" was also launched in the institution under which guests from foreign countries were invited to the institution so as to expose students to the native toungue in its pristine form. Training in soft skills as well as in emplyment skills is imparted by ASAP centre of the institution which started functioning in the College in 2018.

Entrepreunarial Development Club takes initiative several programs for the development of the entrepreunarial skill of the students. Craft Expo, Food Fest were a few of the program conducted under the

auspecious of the ED Club of the institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The responsibilty of infusing nationalism and love for Indian culture and tradition largely rests upon HEI. This is best done by integrating indian knowledge system into the curriculam. The institution adopts many measures towards this end. It encourages students to take MOOCs in classical Sanskrit language, Hindi and other Indian languages like Urdu. Malayalam is offered as second language for those who opt for it. The College library has substantial number of titles on Indian culture and history. There are many racks in the library which hold biographies of national leaders, freedom fighters and great Indian sages. There are books galore on Ayurveda and other shasthras in the library.

To inculcate interset in Indian culture and in its age old knowledge tradition, various programs also organised in the campus at the initiatives of IQAC. Seminars and erudite talks are also held on Indian culture, system of knowledge and the contributions made by great people like Charaka, Nagarjuna, Aryabatta etc. on the campus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each program is designed by the university in such a way as it would generate certain specific results or outcomes. The idea behind each specific program is to produce specific outcomes in specific areas of the discipline. Upon completion of a particular program, a student is supposed to have achieved all the outcomes (POs and COs). These help him/ her to pursue higher studies in respective disciplines or enable them to take competitive examinations. The institution has no significant role in determining either of the items.The expected course outcomes are spelled out by the university along with the syllabi of ecah course. Both POs and COs which are framed envisaging the graduate attributes and students are identified by the UGC. They include knowledge, skill and attitude.

The communication regarding POs, PSOs and COs is conveyed to students as well as teachers through the following mechanism.

- The institution website displays all the outcomes.

- In the induction program meant for the newly admitted students an elaborate explanation is given about the various programs offered by the institution and laso about the various outcomes of each program.

- Faculties in their interaction with students discuss in detail the job potentials of their respective courses and expected outcomes of the programs.

- Each department gives a brief discription of the POs and COs at the department level induction program after the admission of the students.

- Faculty members give a brief discription about the course outcomes at the beginning of each semester.

- Review of the outcomes is done at the end of the semester by the faculty members concerned.

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	79

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	328

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	170

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	97

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	15

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	15

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	16.84596
4.3 Total number of computers on campus for academic purposes	68

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows curriculum and syllabi designed by the University.

The College Council: It serves as the highest authority within the College.

Academic monitoring Cell and IQAC – These bodies convene regular meetings to engage in purposeful discussions regarding curriculum planning and monitoring.

College Planning Board: The board convenes to evaluate the current infrastructural amenities and to deliberate on the most efficient methods for delivering the curriculum

Academic Calendar:

Department meetings: for extensive discussions and considerations at the departmental level.

Teachers' work diary: To enhance the precision and organization of planning and teaching.

KTM College Internal Examination Board (KTIEB) Oversees the conduct of internal examinations.

Syllabus completion report: Every department submits a report on the completion of the syllabus.

Academic audit: AMC and IQAC conduct an annual academic audit to assess the effectiveness of curriculum delivery.

Substitution period Register: Departments maintains a record to enter the number of

substitute hours.

Electronically aided methods: E-content development.

Value-added courses: The college conducts a couple of value-added courses

Bridge courses

Induction Program (MELD) for the newly admitted students.

Add on courses by the departments

Certificate courses

The College Library has a good collection of books.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ktmcollege.org/students/11/academic-monitoring-cell/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared in alignment with the university academic calendar and involves coordination between the College Council, Principal, KT M College Internal Examination Board (KTIEB), and the IQAC.

Project and Seminar

As part of CIE, the students are given project works which are evaluated by the project supervisors and then by the external examiners appointed by the University.

Seminars are conducted internally as well as formally.

Apart from the formal internal examinations, less formal tools such as quizzes, unnotified tests, student attendance written assignments are also used for Continuous Internal Evaluation.

Of the total 100 marks, 80 % is for external exams and the remaining 20 % for internals. The distribution

of internal marks among the various components is as follows:

Test paper 30% (6 Marks)

Assignment 20% (4 Marks)

Seminar 20% (4Marks)

Class room performance 30% (6Marks)

KTM College Internal Examination Board (KTIEB)

KTIEB, comprises the Principal, the IQAC coordinator, heads of the departments and a staff council representative. The KTIEB ensures transparency and objectivity both in the conduct of examinations and in the evaluation of papers.

The Academic Monitoring Cell monitors, evaluates and reviews the effectiveness of the trajectories adopted for the implementation of the CUCBCS.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ktmcollege.org/college-handbook/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

99

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers a total of 82 courses that cover a wide range of topics, including gender, environment, sustainability, human rights,

culture, and professional ethics. Out of these, 44 courses focus on professional ethics, 27 courses emphasize human values and culture, 10 courses focus on environmental and sustainability issues, and there is one course focuses to addressing gender-related matters.

In addition to this the college conducts several programs to mould students into better human beings imbued with universal values. The college arranged discussions, debates, and informative sessions concerning matters related to professional ethics. The Students' Palliative Centre conducting weekly house visits to care for terminally ill individuals and the NSS unit of the college coordinated initiatives like 'Say No to Drugs' and 'Donate Blood, Save Lives' campaigns. Additionally, the college operates a blood bank that relies on the active participation of numerous volunteer members. The women's cell of the college takes substantial actions to address the gender issues. Cake and confectionary, Debates, table talks and seminars on various aspects concerning gender issues. The Bhoomithrasena Club (BMC), Kattarivu (knowledge about the forest), and the Towards a zero-waste life campaign are endeavours and projects aimed at addressing environmental concerns and promoting sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

88

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.ktmcollege.org/iqac/56/feedback-analysis-reports
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ktmcollege.org/iqac/56/feedback-analysis-reports

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

136

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution implements specialized programs for both advanced learners and slow learners, using comprehensive procedures to

identify students with varying learning capabilities. An induction program called "MELD" familiarizes freshers with the college's academic environment, and bridge courses are offered at the beginning of the academic year. Mentors provide guidance and support to freshers.

Assessment level tests determine students' placement in appropriate learning groups, with advanced learners scoring above 70%, slow learners below 40%, and average learners between 69 and 41. The college has several programs tailored for advanced learners, including CATER, KTQT, Under the Green Wood Tree, and SALE, which provide additional resources, engagement with distinguished individuals, intellectual dialogues, and coaching for competitive exams.

For slow learners, the college offers "Yes, we can" motivation program and "CATCH UP" program developed by the Arabic and Commerce departments. CATCH UP assists slow learners through tailored modules and utilizes e-media and social media platforms. Remedial coaching and Edu Aids, such as text summaries, are also provided to under-achievers to enhance their understanding of lessons.

Overall, the institution's approach ensures that students with diverse learning capabilities receive appropriate support and resources, fostering an inclusive and conducive learning environment.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/syllabus/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
328	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Experiential learning

Face to Face: It is a program devised by the department of Arabic to facilitates interaction with native speakers and guests.

Assigning practical tasks in translation: Practical bilingual/multilingual translation tasks for linguistic knowledge application.

Craft expo: College Craft expos showcase student talents in crafting artifacts.

SARGAM(Creative writing):Creative writing workshops under the rubric "sargam" were organized twice annually at the College.

Souk Okaz (Okaz Market): Arabic students recreate sixth-century Arabian fair.

Institutional farming: Students cultivated diverse vegetable crops on one-acre campus plot.

Pisciculture: novel fish farming; income donated to family with renal diseases needing kidney transplantation.

Thattukada (Culinary delight shop): Commerce students run a campus kiosk selling culinary items they produce.

Participative learning:

Role play and dramatization:

Manuscript magazine: Manuscript magazines showcase students' literary prowess; Class magazines provide editing and layout training.

Peer teaching: Peer teaching method were employed by all the departments as part of participative learning.

Literary and Art Society: Monthly meetings foster elocution and cultural art practice

Students' Book club: College" library hosts book talks, discussions, fostering diverse views sharing

Problem Solving Methodologies

Document translation: Arabic faculty and senior students assist NRIs with document translation Promoting internship: College organizes internships as an extension of academic programs.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.ktmcollege.org/uploads/metricpdf/231-photo-gallery-1717.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has embraced Information and Communication Technology (ICT) to enhance the teaching and learning process. All ten classrooms are ICT-enabled, with overhead projectors or large television sets. The college developed the KTxicon app, a glossary of difficult words in Arabic texts, updated by students to match syllabus changes.

The KTM YouTube channel serves as a resource repository for faculty and student uploads, including live streaming major academic events. The college maintains a blog for video classes and academic talks. subscriptions to INFLIBNET and N-LIST grant access to millions of titles, e-journals, and e-books.

The college's seminar hall hosts seminars and records e-classes. The LMS serves multiple purposes, including office automation, online class management, feedback collection, and attendance tracking. The library uses Koha software for automation, while the KTM e-learning center provides access to e-contents of classroom lectures.

Wi-Fi routers provide full campus internet coverage and the KTM Library App simplifies library transactions for students and staff.

The library's blog updates students on new arrivals, upcoming events like book talks, and curated reviews of newly published books and articles. The college's integration of ICT-enabled tools has revolutionized the teaching and learning experience, offering a seamless and enriched educational environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

155

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's internal assessment mechanism emphasizes transparency and effectiveness. The KTM College Internal Examination Board oversees the Continuous Internal Examinations, assigning specific weightage to attendance, assignments, internal exams, projects, and seminars. The two-tier system includes centralized and department-level exams, each carrying a weightage of 50 marks. Internal assessment marks are calculated based on test scores (8 marks), attendance (4 marks), assignments (4 marks), and seminars (4 marks), ensuring a comprehensive evaluation of students' performance.

Seminar topics and assignments chosen for academic value; attendance crucial for internal assessment. Teachers conduct short tests and quizzes to assess understanding. Online exams in MCQ format using Google forms. Internal exam dates given in the college calendar.

The KTIEB, along with student representatives, announces internal exam dates on notice boards and the website, 15 days before exams.

CCTV monitors examination halls. Valued answer scripts are returned with feedback for self-improvement. Internal marks undergo scrutiny by students, tutors, teachers, and the principal. Monthly attendance reports are published by tutors.

Measures adopted by the college to ensure robustness:

Centralized internal exam seating arrangement ensures students from the same class aren't together. A two-member squad prevents malpractices. Periodic open houses allow parent-teacher interaction. Grievance redressal cell handles complaints.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.ktmcollege.org/students/12/external-exam-cell-and-ktieb

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has implemented a dynamic and efficient system to handle student grievances concerning examinations. This mechanism effectively addresses and resolves issues related to both internal and external examinations.

QAC and AMC monitor assessments for transparency. IQAC ensures punctual internal exams and prompt result publication for efficiency.

The College has established a comprehensive four-tier redressal system to address and resolve students' grievances related to both internal and external examinations.

The college has a four-tier grievance system for exams. Students can approach tutors first, and if unresolved, escalate to the department head. If needed, the grievance goes to an institutional-level cell chaired by the principal for resolution.

For grievances pertaining to external examinations conducted by the university, students have the option to lodge complaints with the university examination redressal grievance cell. This allows them to seek resolution for issues such as result withholdings, faulty valuation, errors in mark calculation, out-of-syllabus questions, and other related matters.

A link has also been provided on the college website to register complaints regarding the examination.

In cases where the complainants don't want to reveal their identity, drop boxes are placed at two points in the academic block for such students to drop their written complaints.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.ktmcollege.org/students/12/external-exam-cell-and-ktieb

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university designs each program with specific outcomes in mind, aiming to produce targeted results in particular disciplines. Students completing a program are expected to achieve all the outcomes (POs and Cos), which can pave the way for further studies or competitive exams. The college's role in determining these outcomes is limited, as they are predetermined by the university along with the course syllabi. Both POs and Cos, which encompass knowledge, skills, and attitudes, are identified by the UGC.

To communicate outcomes effectively, the college employs several methods. Outcomes are displayed on the website for easy program selection. Induction programs explain program options and associated outcomes to new students.

Each department offers a brief description of the POs and Cos during department-level induction programs after student admissions Faculty brief students on course outcomes at semester start and review them at the end. The college adopts various evaluation methods, including formative and summative assessments, to determine whether the envisaged outcomes are met.

To assess program effectiveness, the college gathers feedback from employers, alumni, and placement records. These approaches keep students and teachers informed and optimize programs to meet industry and societal demands.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ktmcollege.org/po-co/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcome-Based Education (OBE) is a learner-cantered approach in which programs and courses are designed to achieve specific objectives. The college evaluates the attainment of Program and Course outcomes (POs and Cos) using various parameters, including student results, higher education admission, and job placements.

To analyse student results, the college follows a systematic process, collecting and reviewing semester results. Placements also serve as a criterion for measuring Program Outcomes, as successful job placements indicate the effectiveness of the college's programs.

Internal exams are conducted twice a year to evaluate course outcomes, with students who need additional support given remedial coaching. Seminars and projects reflect students' attainment in terms of course outcomes and provide effective tools for continuous internal evaluation (CIE).

Feedback from alumni, students, teachers, and employers is valuable in measuring program outcomes, especially through alumni meetings and correspondences that gather data on placements and employability.

Internships, facilitated by Memorandum of Understanding (MOUs) with firms and establishments, offer opportunities to indirectly test and measure program effectiveness based on student performance.

Overall, OBE's focus on specific outcomes and continuous evaluation through various methods ensures that students' achievements are aligned with the intended goals of the educational programs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.ktmcollege.org/po-co/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

72

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ktmcollege.org/iqac/54/activities

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ktmcollege.org/uploads/metricpdf/271-survey-1777.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has established an environment that fosters innovation and facilitates the generation and exchange of knowledge among both

students and faculty members.

The KTM College Research Promotion Council (KTMRPC) is actively involved in encouraging research activities within the college community.

The Arabic Research Department: Dedicated to exploring and advancing the field of Arabic language and literature by delving into unexplored areas.

Ktxicon: A dictionary App created by students,

Ktlyst: An online quarterly journal with ISSN No. 2582-4163. KTlyst is a peer-reviewed journal that addresses linguistic and cultural diversity.

The Intellectual Property Rights (IPR) Cell: Involved in raising awareness about ethical research practices and the legal implications of plagiarism and intellectual theft among students.

The Entrepreneurship Development (ED): Actively organizes diverse programs to instil and promote entrepreneurial spirit among the student body.

KuTy Cakes: Initiative to support students with baking skills, thereby prepping them for small- scale entrepreneurial ventures.

KTM Crafts: Encourages students gifted in making handicrafts unfolding opportunities for selling their products in annual craft exhibitions.

Pisciculture: Undertaken to encourage entrepreneurship among students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktlyst.org/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.ktmcollege.org/students/11/academic-monitoring-and-research-promotion-cell
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college identifies critical social concerns in the community and get students involved in addressing them efficiently.

Koode: "Koode" is an innovative educational initiative introduced to offer valuable tutoring support to school children during weekend holidays.

Language acquisition program for migrant labourers: The program is introduced to facilitate smoother interactions between guest labourers and the locals, ultimately enhancing their employment prospects.

Shashakthikaran: An Educational and Social Enrichment Program catering to orphan and destitute students.

KTCORP (KTM College Community Outreach Program): This mandatory social service project engages first and second-year students in a 12-day community outreach initiative spread over four semesters.

SIP: The Students' Initiative in Palliative (SIP) sends four students each week to the Palliative Centre Clinic at Karuvarakundu.

Orphanage: separate orphanage cum destitute homes are provided for girls and boys by the management.

Health Survey: Conducted to assess the community's health status post-pandemic and identify any emerging health concerns.

Psych-up: the target group of this program is class ten students. It is aimed at alleviating exam-related stress and instilling

confidence in them to face their exams.

Premarital Counselling: Organized by the Pre- Marital Counselling Cell, this counselling program prepares adults for a happy conjugal life .

Bhoomithra Sena Club: The club organises programs to bring students and community close to nature.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/photos/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

664

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has highly sophisticated infrastructure that goes a long way in meeting requirements for the academic activities. The Institution offer a number of classrooms, Computer center, Seminar halls, Library and research rooms for carrying academic activities.

All classrooms are ICT enabled with LED T V and Projectors. The Research department has separate rooms for research scholars. The Public address system is used for passing academic information and prayer. The whole campus is supported with WIFI

College Library:

College seminar hall:

A 100-seater seminar hall equipped with an interactive board and ceiling mounted projector is used for multiple academic purposes.

Women's Hostel:

The women's hostel, with fairly large study halls and recreation rooms, is big enough to accommodate 30 students.

KTM Canteen:

The College runs a canteen on the campus

The computer lab:

Is set with 30 PCs. High speed WIFI facilities are made available on the campus ensuring uninterrupted accessibility of internet for academic and administrative purposes.

Language lab:

Translation Centre:

KTM e-learning center:

Students can access the e-contents of the relevant topics discussed in the classrooms as well as the lectures given by the experts on various topics from the center.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktmcollege.org/resourses

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college makes the most of its resources for the overall growth and development of the students.

Apart from the infrastructural facilities for the academic activities, there are adequate facilities in the

college for cultural, arts, sports, and game activities.

The College Mini Stadium:

It has a total area of 480 (30x16) sq. meters.

Football Ground:

The Football ground which is 82 meters long and 50 meters wide lie at the back of the college. Cricket

Field: The College cricket ground which lies near the entrance has

dimensions of 60 m x 40m.

Yoga and Fitness Centre:

Taekwondo training center:

Indoor games:

Facilities for cultural activities:

The College has sufficient facilities to conduct cultural activities on the campus.

KT Usthad Convention center:

The College has a fairly large auditorium with 750 seater capacity. This building was erected as a

memorial for its founder, Sri KT Manu Musliyar.

A P J Square & Samskarika Kalari:

The yard in front of the administrative block, named after the late Dr APJ Abdul Kalam, the former

President of the Republic is the venue for literary discussions, debates and cultural get-together.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktmcollege.org/resourses

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktmcollege.org/e_learning/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bar coding technology is used for library automation and with its introduction, issuing, renewal, and return of books are done with incredible speed. KOHA software is used by the library for automation. The users can search books online using the Online Public Access Catalogue (OPAC).

The library also keeps a digital repository of 500 books and e-question papers. Apart from this, the library is a subscriber to INFLIBNET and has access to three to four million e-books and 6000+ e-journals through the N-LIST. To promote e-reading, the library has also procured a couple of Kindle e-readers.

A Blog titled KTBLOG (https://ktmcollegelibrary.blogspot.com/) has been started by the library to provide information about new books

and journals.

There is an e-Resource Corner with free internet facility, CAS, Bibliographic Services, information display, and e- Magazine. KTER-the College Book Club has successfully been launched for promoting reading habits among students.

Facilities

ORCA screen reader facility

Digital talking books

Braille soft ware

Audio books

Reprographic center

D space

The library conducts orientation programs for the fresher batches.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ktmcollege.org/resourse-details/college-library/15

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.70055

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

131

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has witnessed an astonishing up gradation of the ICT infrastructure since the last accreditation. All the classrooms are equipped with TV & projectors and internet facility. There is a broadband internet connection of 100 Mbps speed, covering the campus premises. Apart from the Wi- Fi facility available in the whole campus. 7 LCD projectors, 1 interactive board and 4 LED TV and other related equipment have been installed in the institution. The improvement in the ICT facility has helped to transform the teaching-learning process from a conventional approach to an ICT- oriented approach. Sophisticated, instructional computer labs with the computers connected to the campus network, language lab and ICT-enabled seminar halls are functioning to facilitate further enrichment of the learning experience. A Network Resource Centre functions as part of the library to ensure easy access to the internet and e resources. Access to e-journals and e books are

provided by the N-LIST. A plagiarism checking facility is available in the library. The college has a public address system for the principal to make important announcements and pass other messages across to the students. Google Meet and Zoom platforms are used by teachers to handle online classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktmcollege.org/resourse-details/college-library/15

4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has adequate and satisfactory procedures for the proper upkeep and optimal employment of the infrastructure. Management has a subcommittee for infrastructure maintenance and this committee regularly holds discussion with Planning Board consisting of the Principal, HODs of all departments, IQAC Coordinator and office superintendent, regarding the maintenance and utilization of amenities. The infrastructural facilities are timely upgraded and appropriately maintained under the guidance of this committee. PTA and Alumni extend sufficient support for the development of infrastructural facilities. The institution ensures transparency, efficiency and accountability with regard to the maintenance and utilization of its facilities.

The campus supervisor, assisted by support staff, is in charge of campus maintenance. Campus and classroom cleanliness and maintenance are ensured by the support staff. Painting, roof maintenance, plumbing maintenance and repairs done, including sewer systems as per requirement. The equipment is bought with a warranty and the company is responsible for the damage during the warranty period. After the warranty period, the repair and maintenance of advanced equipment are undertaken by qualified professionals on the basis of Annual Maintenance Contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ktmcollege.org/policy/39/sop

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

179

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

105

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.ktmcollege.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

KTM College ensures the participation of its students in the various decision-making bodies of the institution.

Students' union: Chairperson, Vice chairperson, General Secretary, Joint secretary, University Union Chairman, Student editor, Fine arts secretary, General Captain, Association secretaries and UG, PG representatives together constitute the union.

The College follows the parliamentary mode of election and it is conducted every year following the guidelines provided by the university.

The union ensures the participation of students in the arts, sports and cultural events at the college, intercollegiate and university level.

Students Quality Assurance Circle (SQAC): SQAC acts as a strong bridge between the students and the College, it has formed as a student wing with two student representatives from each class. The coordinator of IQAC convenes meetings of student representatives regularly and ensures their involvement in the policy matters. The student wing collects feedback from the classes on various programs launched at the College.

The union takes a lead role in organising several community-oriented programs both inside and outside the campus. Illiteracy eradication program at the SC and ST colony, and preparation of a history book about Karuvarakundu were some of the major programs of the Grama Panchayath for the implementation of which the union worked might and main.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/students/14/students-union
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

KTM College Alumni Forum (KTMCAF) has been registered under Societies Registration Act XXI/1860. The forum plays a fulcrum role in establishing and sustaining a bond between the alumni and alma mater.

A considerable number of the college alumni has found placements in the prestigious institutions across the state. The College features its illustrious alumni in the induction programs held at the beginning of each year. The alumni also servesas resource person in various programs organised by the college. The college conducts a program under the title 'how I made it?' featuring a prominent alumnus who have made it to the top of their career.

The alumni have donated an amount of 61630 for the maintenance works of the College.

The alumni usually organize their annual meet in the month of January. A detailed annual report of the activities undertaken by the alumni in the preceding year is presented in the meet.

The women's wing of the College alumni forum has launched diverse programs with a view to empowering the women alumni of the college.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Established in 1995 as an oriental college and later converted to a regular Arts and Science college, KTM College of Advanced Studies has made significant contributions towards the educational and social uplift of the marginalized and needy.

VISION

To mould a generation imbued with human values and equipped with the necessary skills and competence to face the challenges of the changing world.

MISSION

- **Anchoring in the noble ideals of diversity and pluralism, the College strives to make the reach of its academic activities available to all sections of the society, especially the marginalized and needy.**
- **To innovate the teaching-learning methods in tandem with the developments in the digital and information technology.**
- **To implant human, humane, patriotic and environmental values in students so as to make them socially committed and deeply responsible citizens.**

KTM College management committee

The college is governed by the DNIC committee, the managing committee comprises seventeen members drawn from different walks of life capable of contributing meaningfully towards the development of the college. The academic committee, IQAC and UGC cell play a constructive role in framing policies of the College as well as translating them into actions.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/dnic/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a decentralized mode of governance and practices the policy of participative management so as to combine the collective capabilities of all the stakeholders in the decision-making process. Any decision pertaining to vital matters concerning the College is taken by the Principal in consultation with the department heads and student representatives. Decision thus taken by the Principal is implemented through other wings in the hierarchy, guaranteeing the operational autonomy to all the functionaries.

As a result, the participation of both the teachers and students is ensured in the club, forum and field activities. Students and teachers are put in charge of various forums such as NSS, Nature club, BMS, ASAP, KTIEB, Career guidance cell etc. The Staff advisor in respect of students' union and a few clubs coordinate the activities. Suggestions made by the students are collected and the valid ones are discussed at the College council. Similarly, feedback is taken from all stakeholders for policy and decision making.

The principle of participative management is followed in all activities undertaken by the college.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/dnic/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College management, College council and the IQAC draw up elaborate perspective plans for the college and strive to implement them enlisting the of all stakeholders. For the realization of the goals set asper the major perspective plan, coherent strategies are devised by the IQAC. Assessment and review of the progress achieved in the implementation of the plan are made periodically and prompt steps are taken to sort out glitches, if any. In order to strategize future plans for transforming the College in line with the guidelines of the UGC, the College council held several rounds of sitting.

The thrust areas of vision 2022 were;

- **Getting autonomous status.**
- **Shifting the college to another spacious campus**
- **Up gradation of the departments as research centers**
- **Introduction of new gen programs**
- **Infrastructural and library expansion**
- **Office automation**
- **Ramp up of sports and recreational amenities.**
- **Creating more facilities for skill acquisition and development.**
- **Programs for faculty developments**
- **Green Campus**
- **Energy and water conservation.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ktmcollege.org/policy/36/the-strategic-development-plan
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

KTM college of Advanced Studies is a minority institution run by DNIC, Karuvarakundu, a charitable trust registered under Societies Registration Act. The college is affiliated to the university of Calicut and aided by the Government of Kerala. The managing committee of the College meets periodically to review the

functioning of the College . The administrative and academic affairs of the college are managed by the principal.

The administrative policies of the College are implemented by the Principal in consultation with the members of the staff council. The IQAC plays a significant role both in the academic and non-academic activities and initiates appropriate steps to enhance the overall quality of the institution.

All other Cells, Committees and Statutory bodies synergize to make the functioning of the College smoother. The College follows a decentralized mode of governance combining the collective capabilities of all the stakeholders. The administrative wing plays its own part in the smooth running of the College.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/code_of_conduct/41/code-of-conduct-for-staff
Link to Organogram of the institution webpage	https://www.ktmcollege.org/organogram/73/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

welfare measures taken by the college for the members of the staff:

- **Financial support for the members of the non-teaching staff and guest faculties in order to meet the medical expenses.**
- **Financial support for the children of economically disadvantaged members of the guest faculties and non-teaching staff.**
- **Salary advance for the guest faculties till their remuneration is sanctioned by the government.**
- **Day care facility for the children of the staff**
- **Financial aid for guest faculties as well as members of the non-teaching staff on special occasions such as house construction, wedding and so on.**
- **Interest free loans at the initiative of the institution to members of the staff working in various institutions under the same management.**
- **Free wifi facilities for both teaching and non-teaching staff members of the institution.**
- **Staff welfare fund: all members of the college staff donate a day's salary to the welfare fund of the staff working in various institutions under the management.**
- **Annual picnics and staff tours**
- **Canteen facility for staff**
- **Staff games**
- **Special programs are held to honour and felicitate the staff members who make special achievements in any field.**

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has put a strong appraisal mechanism in place for rating the performance of both teaching and non-teaching staff. The principal and the management conduct a performance audit of all the departments and the office separately. For the teaching staff, a 360-degree performance Appraisal System is in a place where feedback is taken about every faculty in the form of self feedback, peer feedback, feedback from students and feedback from the management. The data is compiled and the report is created by online software and the competency score is calculated for every faculty. The report is forwarded to the management by the IQAC and appropriate actions are taken as necessary.

Questionnaire method is employed by the institution for assessing the performance of the staff (both TS and NTS)and the questionnaires are distributed among students and taking their feedback on the performance of the staff. This is found very effective since the students can rate each aspect of the staff concerned fairly objectively without revealing their identity. The alumni and the PTA also provide feedback about the infrastructural facilities of the college and the teaching learning process in general.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/iqac/56/feedback-analysis-reports
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In order to ensure the effective and efficient utilization of monetary funds from the Management, alumni, PTA, the Government and other governmental agencies, there is an impeccable auditing system in force in the college.

(a) Chartered Accountant: The detailed accounts for the grants and funds sanctioned by the Government and the UGC are submitted to the chartered accountant.

(b)The financial documents related to the public funds granted to the college are verified by the audit team appointed by the Deputy Director of Collegiate Education at frequent intervals.

The College has developed a strong and proper system for the internal auditing of the funds sanctioned by the management, PTA and Alumni. Auditing of the management and PTA funds is done by a three-member team which consists of experts in the accounting fields. This team verifies all the financial transactions and prepare a report and submit it to the managing committee every year.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/uploads/metricpdf/ca-audited-stmt-1760.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College expands its infra structural facilities proportionate with the increase in the number of students and the programs and devises strategies for putting its resources to optimal use. For the accomplishment of this, the institution has formulated a coherent resource mobilization policy. The College has a clear vision and plan for the effective use of funds received from various sources such as grants and aids from agencies like UGC, tuition fees collected from students and donations from philanthropists and well-wishers.

The College mobilizes fund from the following sources:

•Grants from Govt Agencies

The college spares no efforts to mobilize funds from government agencies including the University Grants Commission and state government for infrastructure development, new programs, seminars and workshops and other activities.

•Management

The college management is the major source of funds for the College. It raises funds through donations and contributions from the management committee members and philanthropists and well wishers.

PTA

PTA is another funding agency for infrastructure development and curricular/co-curricular activities in the campus.

•Alumni

The Alumni wings-both male and female, have always rendered their help for the College in various ways, especially in the

infrastructural developments and curricular and co curricular activities.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/policy/38/resource-mobilization-policy
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college.

This is done by coalescing the activities of the management, principal, staff, PTA, Alumni and last but not least those of the students, who are the main stakeholders. The IQAC of the College, constituted as per the guidelines of NAAC, comprises the principal, members of the faculty, representatives of NTS, experts, representatives of the alumni and students apart from members from the local community. Apart from being a strong link among various stakeholders, the IQAC defines the trajectory of the college giving it proper direction and guidance.

IQAC has made sure, that its culture of excellence in quality spreads evenly across all sections of the campus: Administration, teaching-learning, assessment, co-and extracurricular domains, research, physical and virtual infrastructure.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/iqac/49/annual-reports-and-aqar
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors teaching learning process in the college in a continuous manner since it is considered to be an integral part of the quality in higher education. The college prepares a detailed academic calendar before the commencement of the by adhering the university academic calendar. Further, it also publishes in the college websites and circulated among the teachers, students and non-teaching staff.

The IQAC of the College collects regular feedback from students on curriculum, teaching methodology, opportunities of learning, faculty competencies in handling classes, facilities on the campus etc. Feedback is also collected annually from other stakeholders-parents, alumni, and employers. The IQAC prepares a feedback analysis report and submits the same to the Principal.

The evaluation reports are kept confidential and any negative points raised by the students will be addressed in a serious manner. The college also monitors the students learning outcomes such as knowledge, skills, abilities, values that a student attain at the end of the programme or course.

File Description	Documents
Paste link for additional information	https://www.ktmcollege.org/iqac/46/vision-mission-core-values
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ktmcollege.org/iqac/49/annual-reports-and-aqar
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

KTM college promotes gender equity, empowering women economically, socially, and politically, bridging the gap for true progress and development. The college promotes gender balance by ensuring women's representation and empowering all genders through inclusive initiatives.

The Women Empowerment Cell at college promotes gender equity through workshops, initiatives, fostering inclusivity, and creating a supportive environment for students and staff.

WEC took significant strides in promoting gender equity and empowering women through various initiatives and workshops. Workshops like Paper Bag Making encouraged sustainable practices and entrepreneurial skills. An awareness class on National Girls Child Day addressed gender stereotypes and advocated for girl child education. Self-defence classes empowered women with safety skills. Webinars on menstrual hygiene, women's health issues, and gender in politics raised awareness. Regular moral classes promoted gender equality and empathy. Pre-marital counselling fostered open communication and informed decisions. Hostel Day celebrated female students' achievements. These efforts created an inclusive and supportive environment for all students and staff, advancing gender equality on campus.

Besides these the College ensures women's safety and well-being with hostel facilities, anti-ragging and anti-sexual harassment cells, separate amenities, and CCTV installation.

File Description	Documents
Annual gender sensitization action plan	https://www.ktmcollege.org/uploads/metricpdf/711-action-plans-1654.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ktmcollege.org/uploads/metricpdf/711-1656.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college leads environmental campaigns for 'zero-waste life'. It maintains an eco-friendly campus, separates plastic waste sent to Karuvarakundu Grama Panchayath.

The college has taken several important measures for waste management, including the installation of bio gas plants. The first plant was set up on the parent institution's campus, followed by another on the college campus itself.

To facilitate waste segregation, separate bins were strategically placed around the campus, with different colors indicating degradable and non-degradable items.

Liquid water waste is stored in specially dug pits, benefiting the local water table levels as it seeps into the earth.

Regarding e-waste management, the college has made a contract with

Terabyte Technical Support Services, Karuvarakundu, for responsible collection and disposal of equipment like computers, TVs, monitors, and printers that have reached their expiry date or are beyond repair.

To conserve water resources, the college established a waste water recycling plant for the prayer halls. This recycled water is used to nourish the herbal and vegetable garden maintained by the NSS and BMC on campus.

Overall, the college's unwavering dedication to environmental sustainability is evident through its thoughtful waste management practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KTM College fosters an inclusive environment, celebrating cultural, regional, linguistic, and socio-economic diversities through events and programs promoting tolerance and harmony KTM College goes above and beyond to foster an inclusive environment that appreciates and celebrates various diversities.

The cultural program in the adopted village showcases the richness of different communities' cultural heritage, promoting understanding and respect. The Food Fest brings together diverse cuisines, encouraging cultural exchange through food experiences.

During the monsoon season, Karkkidaka Kanji celebrates regional festivals, strengthening bonds among students and staff. Onam Fest, a grand celebration of Kerala's state festival, embraces people from all backgrounds, emphasizing unity in diversity.

The NSS Camp promotes community service and social engagement, uniting students to address societal needs. X'mas and Bakreed celebrations signify the college's commitment to acknowledging religious diversities, fostering understanding for different faiths.

These initiatives provide a platform for students and faculty to interact with communities, learn from customs, and promote tolerance and harmony. KTM College's efforts in celebrating diversity enrich the college community and create a welcoming atmosphere of togetherness and appreciation. TM College's inclusive initiatives foster unity, learning, and appreciation of diversity, shaping future leaders capable of embracing differences in society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college places paramount emphasis on upholding constitutional values of equality and justice to ensure that all individuals can enjoy their constitutionally guaranteed rights. Through dedicated cells and programs, the institution actively works towards empowering and fulfilling the rights of minority, OBC, SC, and ST communities. Regularly organized informative campaigns, seminars, and expert talks aim to raise awareness among students about their rights and responsibilities.

To deepen students' understanding of the Constitution, the college engages them in quiz programs and essay competitions focusing on fundamental rights, directive principles, and constitutional amendments. Republic Day holds special significance, with essay competitions and commemorations of Constitution's architects, like Ambedkar, through talks and events on their birthdays.

The college proudly displays the preamble of the Constitution and sings the national anthem daily, symbolizing its commitment to constitutional principles. National days, such as Independence Day, Republic Day, and Constitution Day, are actively observed with discussions on landmark amendments.

College fosters democracy; NSS promotes citizenship, fraternity, freedom, and volunteering.

The college fosters informed and engaged citizens, upholding constitutional values for the greater good.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ktmcollege.org/uploads/metricpdf/719-constitution-values-1749.pdf
Any other relevant information	https://www.ktmcollege.org/uploads/metricpdf/719-constitution-values-1749.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year, KTM College actively observes and celebrates various national and international days on campus. These events play a crucial role in promoting awareness and appreciation for diverse cultural, social, and environmental issues.

International Arabic Day and Vaikom Muhammed Basheer Day pay homage to language and literary contributions, fostering a deeper appreciation for cultural heritage and diversity. Children's Day focuses on nurturing and empowering the younger generation, while Environment Day highlights the college's commitment to environmental

conservation and sustainability.

Gandhi Jayanthi and Independence Day commemorate significant milestones in India's history, promoting principles of non-violence, truth, and patriotism among the students. National Service Scheme Day recognizes the selfless efforts of volunteers in community service, while National Reading Day fosters a love for reading and literacy.

Republic Day emphasizes democracy and national unity, while Teachers Day honors the invaluable role of educators in shaping the future of students. International Tobacco Day raises awareness about health hazards, and X'mas Day spreads the joy and spirit of Christmas on campus.

International Day of Yoga encourages physical and mental well-being, promoting a holistic approach to health. Women's Day celebrates the achievements of women, advocating for gender empowerment and equality.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

SHASHAKTHIKARAN

The "Shashakthikaran" program by KTM College uplifts orphan and destitute students, especially girls, through quality education and holistic development. It focuses on core subjects, individualized language education, and extracurricular activities. Dedicated faculty from various institutions enriches the learning experience.

The program's impact includes improved attendance, academic performance, and a sense of hope. Shashakthikaran aims to break the cycle of poverty, empower students, and foster an inclusive environment that appreciates cultural diversity. This transformative

effort provides these deserving students with the skills and confidence to lead fulfilling lives and make positive contributions to society.

SATURDAY LIBRARY

The "Saturday Library" is a unique initiative by KTM College, offering its facilities to the public every Saturday. Launched in July 2019, it aims to spread literacy and knowledge, particularly benefiting marginalized communities.

Currently serving Division-20 and Division-5 of Karuvarakundu and Thuvvur Gramma Panchayath, the program plans to expand further. Residents can become members by submitting an application form with a ward member's signature and a residence certificate. With over 50 members joining in 2021-22, the program has been hailed for rekindling reading habits among the older generation and promoting community engagement and inclusivity.

File Description	Documents
Best practices in the Institutional website	https://www.ktmcollege.org/iqac/51/best-practice
Any other relevant information	https://www.ktmcollege.org/uploads/metricpdf/best-practices-1758.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

BEST PRACTICE I- MADHURAM MALAYALAM

Kerala's influx of migrant laborers from various states led to alienation in Malappuram due to language barriers. To foster better relationships, the "Madhuram Malayalam" program was initiated by the college's Department of Malayalam. Launched on 03/01/2017, it aimed to teach Malayalam effectively to improve economic and social prospects.

The Department of Malayalam designed a special syllabus for the program with a focus on speaking and reading skills. Throughout the syllabus preparation process, Malayalam scholars and subject experts from the vicinity were consulted, ensuring its accuracy and

effectiveness.

Objectives of the Program

The objectives of "Madhuram Malayalam" are to provide functional Malayalam knowledge to migrant laborers, enhance interaction with natives, improve professional prospects, facilitate integration into society, and promote national integration while preserving cultural diversity

BEST PRACTICE II- KIFBIS

The college, situated in a backward region, supports low-income students through financial aid. IQAC and commerce department introduced KIFBIS in 2018, an interest-free banking scheme, later restructured in 2021.

Objectives of the Scheme

The objectives of KIFBIS are to offer hands-on experience in interest-free banking, apply core principles at the micro level, provide financial support to economically backward students through interest-free loans, promote saving habits, and reduce student dropouts.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college has devised a comprehensive plan to enhance various aspects covering curricular, co-curricular, infrastructural, and research areas:

Curricular:

To make meaningful efforts to revise and update curriculum to align with industry trends and advancements.

Implement outcome-based education strategies to enhance learning outcomes.

Introduce skill development programs to foster practical expertise

among students.

Co-curricular:

Organize regular workshops, seminars, and guest lectures to promote holistic development.

Strengthen student clubs and societies to encourage extracurricular engagement.

Foster partnerships with local communities for social and environmental initiatives.

Infrastructural:

Upgrade classrooms with modern technology and interactive learning aids. Improve library facilities with expanded digital resources and research materials. Enhance sports and recreational amenities to promote a healthy campus lifestyle.

Research:

Establish dedicated research centers to support interdisciplinary studies. Encourage faculty to participate in research publications and conferences. Promote student research projects and provide grants for innovative ideas.

Overall, this comprehensive action plan emphasizes academic excellence, student-centric learning, and a supportive research environment. By implementing these initiatives, we aim to enrich the learning experience, promote well-rounded development, and ensure a quality-driven institution for the betterment of our students and the community.